



OCTOBER 2022

CITY MANAGER'S **REPORT**

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT

A MESSAGE FROM OUR CITY MANAGER



The holiday season is quickly approaching, and we hope you create many memories with family and friends this season. We are sharing tips from our public safety departments to prepare for the holiday season.

First, it's necessary to practice cooking safety to avoid house fires. Unattended cooking is one of the primary causes of house fires and can be avoided by staying in the kitchen and keeping an eye on any stovetop items. Also, make sure kids stay clear of hot foods and liquids.

If you're deep-frying turkey for Thanksgiving, it's best to do it outdoors and away from flammable items. Before you deep-fry the turkey, see to it that it is thawed completely. Dry it off with paper towels, as excess moisture can cause oil to splatter wildly. This will help reduce the chances

of grease splashing out of the pot and starting a fire.

Many families serve alcohol during the holidays, and you may be planning to attend different parties. Always designate a sober driver or find alternative ways home, such as with a rideshare, taxi or public transit. The Galveston Police Department is enforcing all traffic safety laws and will charge impaired drivers.

Holiday shopping is part and parcel with the holiday season. While shopping, lock your vehicle and do not leave shopping bags in sight in unattended cars.

Have a happy and safe holiday season!

*Sincerely,
Brian Maxwell*

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- A new Deputy Marshal was hired this month to fill remaining open position
- Staff participated in National Night Out on Oct 4th
- 37 -Residential Parking Permits issued
- 54-Visitors passes and 0 -Temporary passes assigned
- 110 golf carts were permitted
- Regular Parking Violation – 3,297 citations
- 48 -Public Nuisances abated.
- 46 -Court cases heard in Municipal Court
- 101 -Complaints received
- 22 -Complaint based cases
- 408 -Self-initiated cases
- 890 -Total investigations
- 80 -Vehicles red tagged



UPCOMING PROJECTS

- Additional staff will work during Lone Star Rally



VIEW REPORTS

- Click here for the [report](#)
- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)

COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Coordinated/taught fall Galveston University program on Wednesday nights
- Continued collaboration with Municipal Services for a communications plan on the AMI project and the stormwater masterplan project
- Provided audio/visual assistance for City Council, planning commission, landmark commission and zoning
- Planned for holiday party and employee gifts
- Worked with the Planning Division regarding new temporary concession rules
- Assisted in public information campaign for the new stormwater master plan



UPCOMING PROJECTS

- Film features on city board/committee members
- Plan spring session of Galveston University
- Assist with Blue Santa, holiday parade and other holiday preparations

LAST MONTH'S VIDEOS

- [City of Galveston Breast Cancer Awareness](#)
- [A message from GPD about Lone Star Rally](#)
- [Get Home Safe, Galveston](#)

SPECIAL EVENTS



LAST MONTH'S ACCOMPLISHMENTS

- Held 5 meetings with event organizers regarding their events
- Continued planning for Fall & Winter Events
- Special Event Permits Issued: 13
- Loudspeaker Permits Issued: 15
- October 7-9: Grand Galvez Ferrari Club Rally
- October 8: Galveston Island Brewing 5K
- October 8: Galveston Island Market
- October 12: Ball High Homecoming Parade
- October 15: Beach Girl Triathlon
- October 15-16: ARToberfest
- October 16: Toughest 10K
- October 21: O'Connell Homecoming Parade
- October 21-22: Island Oktoberfest
- October 22-23: Bike Around The Bay / Bike Around The Island
- October 29: Daily News Press Run
- October 29: Dia De Los Muertos Fall Fiesta &



UPCOMING PROJECTS

- November 3-6: Lone Star Rally
- November 13: Seawalk / Walk The Wall
- November 15: Leon's BBQ Customer Appreciation Event
- November 19: Galveston Island Market
- November 19: UJAMAA Festival
- November 24: Turkey Trot
- December 2-4: Dickens on the Strand
- December 10: Holiday Parade
- December 10: Our Lady of Guadalupe Procession
- December 10: Hogwarts Christmas Village
- December 10: Tin Cups Chili Cook-off
- December 17: Galveston Island Market
- December 18: Santa Hustle 5K & Half Marathon

LEGISLATIVE AFFAIRS



VIEW REPORTS

- [Legislative Report October 3](#)
- [Legislative Report October 7](#)
- [Legislative Report October 14](#)
- [Legislative Report October 21](#)
- [Legislative Report October 28](#)

DEVELOPMENT SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Continued the update process of the 2021 Code Changes.
- Continued to finalize the CRS Report.
- The Floodplain Administrator/Building Official will continue to work with the Texas Water Development Board on the CAV.
- The City began working with Calhoon Consultants on the CRS Re-certification for the City's community rating system
- [Inspections Completed](#)
- [Permits Issued](#)



UPCOMING PROJECTS

- Continue the update process of the 2021 Code Changes.
- Continue to finalize the CRS Report.
- The Floodplain Administrator/Building Official will continue to work with the Texas Water Development Board on the CAV
- The City will begin working with Calhoon Consultants on the CRS Re-certification for the City's community rating system
- Janice Norman will take the Certified Back-flow Assembly Test
- Patricia Alker will take the Commercial Building inspector exam
- Mitchell Allen will take the Residential Plumbing inspector exam
- Travis Moore will take the Texas state Plumbers Certification exam

ENGINEERING & CONSTRUCTION



LAST MONTH'S ACCOMPLISHMENTS

- **Permitting Activity:**
- Residential and Commercial Building Permits
- Infrastructure Permits: Subdivision water, sewer, roads, drainage and ADA, 2-year Maintenance and Final Approval and Acceptance.
- Utility (5G/4G, Electrical, Gas, fiber optic) and Geotechnical/Environmental Boring Permits
- Fill permits – 2
- Culvert survey to determine as-built flow line of ditches and outfalls and corresponding construction staking – 5
- Temporary License to use (TLTUs) – 15
- Projects in Development Phase:
- 14th Street Construction Phase Engineering Services – City Council approved a pre-positioned agreement at the June City Council Meeting.
- 14th Street Construction Owner's Representative Services – City Council approved a pre-positioned agreement at the June City Council Meeting.
- Projects in Design Phase:
- South Shore Stormwater Pump Station Grant (Design & Construction \$57M) – Field survey and geotechnical investigation completed. The engineer is performing hydraulic modelling to validate pump station sizing, developing exhibits of the preliminary site layout and starting to develop culvert sizing for the conveyance/collection system. This project is ongoing.
- Stormwater Master Plan – The consultant has developed the existing conditions model and is working on calibrating the model based upon known event flooding to determine accuracy based upon known events. A DRAFT Data Collection Technical Memorandum has been submitted to the City for review and comment. The consultant is refining the model and developing exhibits to present at a Public Outreach Session planned for December 15, 2022.
- Beach Pocket Park #3 Parking Lot Improvements
- 11 Mile Road Drainage Improvements (FM3005 to Gulf of Mexico)
- Terramar WWTP Preliminary Design – Final PER report submitted.
- Pirates Beach Lift Stations 40, 47 and 35 Design
- 30-inch Gifford Hill Aged Pipe Supply Waterline Replacement Projects in 95-100% Design
- 14th Street Stormwater Pump Station HMGP

- 
- DR-4332-024 – 100% Design completed (Design & Construction \$35M), working through comment review period with FEMA and other stakeholders.
- New 7 MG Ground Storage Tank #2 at Airport Pump Station — 100% Design in Progress
 - 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank – 100% Design in Progress
 - 59th Street Pump Station Tanks Rehabilitation Preliminary Engineering (PER)/Feasibility Study
 - 36” Old Causeway-RR Bridge Waterline Rehabilitation PER
 - Lead and Copper Rule – Data collection phase underway with the Consultant.
 - Galveston Water Resource Plan
 - Port Outfalls Repair and Upgrade to 25-year Storm Atlas 14 Intensities Projects in 30% Design, Study or Reports
 - City Waterwells Asset Condition Assessment and Evaluation and Aquifer Storage and Recovery Appraisal Project.
 - Senate Bill 3 Water Utility Emergency Preparedness Plan – The deliverable has been submitted to TCEQ for review and comment.
 - Skymaster Road Boat Launch – The City Council voted to approve a contract with Intracoastal Engineering, LLC to prepare the engineering design.
 - Projects in Construction:
 - Avenue S Reconstruction from 53rd to Seawall (Galveston County) – The Contractor moved their work zone to the south half of Avenue S between 45th & 53rd Streets to begin installation of the new waterline and roadway.
 - Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform – The back-up generator has been installed
 - 18th Street Storm Drain Improvements – The Contractor is working on adjusting manholes in the pavement to finish grade and completing roadway striping.
 - Church Street Storm Drain Improvements – 33rd to 37th Streets –The Contractor is working on stabilizing the roadway subgrade soils and placing road base material prior to bringing in asphalt concrete to restore the roadway surface. Construction is ongoing.
 - 35th Street Storm Drain & Utility Improvements – The contractor has been working on stabilizing the roadway subgrade soils in preparation of replacing the driving surface. Construction is ongoing.
 - Airport PS and new MG Ground Storage Tank
 - Airport PS Disinfection Upgrade
 - Pier 10 Waterline (Port of Galveston) – This project is complete.
 - 37th St. Improvement Project – The Contractor is placing new storm sewer, waterline, and sanitary sewer along the 37th Street Corridor
 - 23rd Street Reconstruction from Broadway to Seawall - The Contractor began excavation of the old roadway at 23rd & Broadway and encountered a petroleum substance infiltrating the trench.
 - 23rd Street Downtown Corridor – Construction of this project is underway with the contractor completing work between Postoffice & Church and Church and Market Streets

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Maintenance on the Crockett Battery Park shade structure, light poles and benches is ongoing.
- City Hall window project is ongoing.
- Painting in Fire Station #4 is ongoing.
- Seawall illuminated bollard project is ongoing.
- Termite damage repairs at the 30th Street Water Electric and Light Station are complete.
- Annual life safety systems inspections are complete.
- Handled and completed 377 work orders.



UPCOMING PROJECTS

- Ongoing maintenance on the shade structure and benches at Fort Crockett Battery Park.
- Contractor to preform startup on the emergency generator at the Trolley Barn.
- Ongoing City Hall Windows Repair Project.
- Replace landscaping in the City Hall plaza.

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Established Adopted Budget in Banner Financial System
- Prepare Adopted FY2023 Budget Document for final print



UPCOMING PROJECTS

- Submit Adopted FY2023 Budget entry for Distinguished Budget Presentation Award
- Prepare final FY2022 Budget Amendment
- Roll Encumbrances and prior year approved budgets in Banner Financial System
- Prepare FY22 4th Quarter Budget Report

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Awarded Contract to RFP 22-18 City Hall 4th Floor and Attic Demolition
- Awarded Contract to Bid 22-09 Printing Services
- Awarded Contract to RFP 22-16 Self-Funded Medical & Pharmacy Plan Services and Patient Advocacy Services
- Advertised RFQ 23-01 Engineering and Design Services for Scholes International Airport
- Advertised RFP 23-01 Feasibility Study of Repairing Maintenance Facility
- Advertised RFP 23-02 Stop Loss
- Advertised Bid 23-01 for Island Transit Lubricants
- Advertised Bid 23-02 for Island Transit Tires
- Executed Contract to IGM Technology Services
- Executed Contract to Downtown Decorations
- Executed Contract to AAA to resurface Lindale Tennis Courts
- Executed Contract to Wildan for Utility Rates



UPCOMING PROJECTS

- Facilitating bids for the Recycling Office Building
- Drafting Solicitation for Vending Services
- Drafting Solicitation for City Comprehensive Plan
- Drafting Solicitation for Beach Survey
- Drafting Solicitation for 14th Street Pump Station
- Drafting Solicitation for Sanitary Lift Stations 6, 8 & 26
- Facilitating the negotiations for Armored Car Services
- Drafting Solicitation for Sandhill Crane Soccer Complex
- Drafting Solicitation for City Hall 4th Floor furniture
- Drafting Solicitation for City Hall 4th Floor Remodel
- Drafting Solicitation for 61st Street Property for sale
- Drafting Solicitation for 61st Street Property Remediation
- Drafting Solicitation for CAD/RMS System (Police Dept)
- Drafting Solicitation Parks and Concessions Services
- Drafting Solicitation for Disaster Consulting Services
- Drafting Solicitation for Sanitary Sewer Rehab
- Evaluating Solicitations for CBDG Grant Administrative Services
- Drafting Solicitation for City Hall East Side Terracotta Stone Work Repairs and Waterproofing
- Drafting Solicitation for Transfer Station Operations
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for 6 Lift Station Rebuilds for various locations
- Drafting Solicitation for Storage Tank Rehab 59th Street
- Drafting Solicitation for Storage Tank Rehab Airport
- Drafting Solicitation for Storage Tank Rehab UTMB
- Drafting Solicitation for Pirates Beach Waste Water Treatment Plant
- Drafting Solicitation for 10 Mile elevated Road Storage Tank
- Drafting Solicitation for Grant Writing and Administration (Island Transit)
- Drafted Contract for Skymaster Boat Ramp
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Contract to Vesta Rea for Consulting Services for GLS 14 CFR Part 139 Certification
- Drafting Solicitation for Rec Center Lobby Redesigns
- Drafting Solicitation for City Secretary Furniture



VIEW REPORTS

• View the report [here](#)

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- Continued work on researching inactive accounts with current consumption
- Continued campaign to encourage customers to use e-bills and auto-pay

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022	Oct-22
Meters re-read manually	364	550	321	602	734
Adjustments	2,090	1,536	2,003	2,375	249
Adjustments (\$\$\$)	\$ 374,840	\$ 341,172	\$ 373,460	\$ 208,133	\$ 94,456
Water Bills emailed			73,149	75,338	6,687
Water Bills Mailed Out	255,015	255,470	245,009	233,831	19,248
Outstanding "water concern" emails received	236	309	323	281	12
Outstanding "water concern" emails completed	300	509	306	210	11
Service Orders	20,806	15,078	18,437	18,967	200,569
New Customer connections	3,239	3,556	3,483	3,660	232



UPCOMING PROJECTS

- Continue participation on the core team relating to the AMI implementation project

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

Performance Measures	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ACTUAL
Number of vendor payments completed	5,476	5,103	5,926	5,039	449
Number of checks as percent of total vendor payments	91.07%	85.07%	75.41%	74.94%	76.17%
Number of electronic payments as a percent of total vendor payments	8.93%	14.93%	24.59%	25.06%	23.83%
Number of funds managed	284	118	124	126	130
Investment Portfolio (Millions)	\$139	\$169	\$150	\$162	\$165
Interest Earned (Thousands)	\$3,247	\$1,923	\$81	\$173	NA
Number of FEMA Ike PW's closed out	5	1	16	11	0
Number of FEMA Ike PW's finalized	56	31	25	28	1
Number of FEMA Harvey PW's closed out	10	2	10	0	0
Number of FEMA Harvey PW's finalized		3	14	0	0
Number of bank accounts reconciled	34	34	34	34	34



UPCOMING PROJECTS

- Complete the implementation of new module in Gravity for debt management
- Complete the implementation of GASB 96 – Subscription based IT arrangements
- Prepare FY22 comprehensive financial statements

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- Attended TCFP regional meeting / training
- Attended Organizational meeting for MDRT program
- ESO training and implementation of new software
- Rope rescue training for high rise rescue

ACCIDENT JAWS ROLLOVER RESCUE	1	0.2%
ACCIDENT MAJOR	29	5.0%
ASSIST BY FIRE	34	5.9%
BOAT CALL	1	0.2%
CARDIAC OR RESPIRATORY ARREST	2	0.3%
CHOKING	2	0.3%
DROWNING / DIVING / SCUBA ACC	6	1.0%
DUMPSTER TRASH FIRE	2	0.3%
ELECTRICAL PROBLEMS SPARKS	9	1.5%
FIRE ALARM	79	13.6%
FIRE OUTSIDE	7	1.2%
FIRST RESPONDERS	298	51.3%
GAS LINE BREAK LEAK	3	0.5%
GRASS	4	0.7%
HAZMAT	3	0.5%
MUTUAL AID FIRE	1	0.2%
POWER LINES DOWN TRANSFORMER	9	1.5%
RESCUE	14	2.4%
SMELL OF SMOKE GAS INSIDE	8	1.4%
SMELL OF SMOKE GAS OUTSIDE	6	1.0%
STRUCTURE FIRE	12	2.1%
UNCONSCIOUS	46	7.9%
VEHICLE FIRE	3	0.5%
WATER FLOW ALARM	2	0.3%
Total:	581	100.0%



UPCOMING PROJECTS

- Confine space training with West Gulf Marine employees
- 2022 Motorcycle Rally
- Continued efforts to implement the MDRT program for Galveston
- USS Texas walk through and training



LAST MONTH'S ACCOMPLISHMENTS

- Mechanics worked on
- Total pieces of equipment with work orders - 253
- Total work orders - 551
- 598 vehicle work orders within the month and performed.
- Repairs from PM's Services - 48
- General Repairs - 536
- Accident Repairs - 20
- Other Repairs - 10
- Road Calls - 78
- Add On Item - 11
- Preventive Maintenance Services - 277
- Non-Vehicle Repair - 11
- Other Services
- Provided 54,797 gallons of fuel for the city and outside organizations.
- New decals for older fleet vehicles with new designs.



UPCOMING PROJECTS

- Continue fleet services

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- 2021 CDBG & HOME Program Year-End HUD Assessment Letter – HUD completed the assessment of the City's 2021 program year Consolidated Annual Performance and Evaluation Report (CAPER)
- HUD congratulated the City on another successful program year and determined that the City carried out its program as described in its Consolidated and Annual Action Plan submissions and the Consolidated Plan submission (2021 CAPER)
- 2022 CDBG & HOME Program – Staff set-up budgets for the projects
- Staff conducted CDBG Implementation Meetings with City Departments explaining the policies and procedures of the CDBG Program
- Environmental Review (ER) 2021 Street Repaving Project Site Specific Set 3 –Public Works confirmed additional street list of 20 streets with 43 blocks for project
- Development of a site specific ER for the additional sites for the CDBG project including Historic 106, contamination and toxics, and environmental justice reviews
- HUD Cash-on-Hand Quarterly Report – Submitted the quarter ending 9-30-22 report for CDBG and CDBG-CV before deadline of 10-31-22
- Parks & Recreation CDBG-CV Recreation Centers Retrofit Improvements Project – Staff participated in meeting with Parks and Recreation staff and Purchasing staff on RFP CDBG-CV requirements
- Financial Management – Facilitated review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Staff reviewed certified payrolls for the CDBG projects that invoke the Davis-Bacon Act
- Staff submitted the HUD Semi-Annual Labor Standards Enforcement Report. This report consists of contracting opportunities for contractors and subcontractors performing on federally funded projects that were awarded by our agency in excess of \$2,000.00
- Staff submitted the HUD Semi-Annual Contractor & Subcontractor Activity Report. This report identifies all contracts that were awarded with CDBG and HOME funds. This report captures the Minority Owned Business activities, Women Owned Businesses, Section 3 contractors as well as the total dollar amount awarded to the activities
- Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)
- To date, assisted a total of 67 LMI households with rental assistance for one (1) year and security deposit

- Staff determined 2 Low-income households eligible for assistance
- Staff issued a coupon and performed three (3) Housing Quality Standards inspections
- Staff received applications and are processing
- Monitoring Review – Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Entered all project accomplishments into HUD's Integrated Disbursement and Information System
- Provided assistance for 90 homeowners with housing information, 30 homebuyers for home-buyer assistance program, 3 for Covid-19 Testing, 60 inquiries for Galveston County housing program, and over 240 phone inquiries for rental assistance
- Staff participated in HOME -ARP Program training
- Staff participated in Section 3 Final Rule – office hours training webinar
- Staff participated in Fair Housing training webinars
- Staff participated in HUD Environmental Review Requirements Overview
- Staff participated in Lead Safe Housing Rule Webinar



UPCOMING PROJECTS

- CDBG Reallocation – Complete reallocation of CDBG unused funding for the Cornerstone Neighborhood streetlights
- Council approval of Cornerstone area reallocation
- Complete environmental review process and request HUD release of funds
- 2021 Street Repaving Project – Complete the additional environmental review process for completion of the project
- HOME Program-American Rescue Plan (ARP) funding – Planning and development of the HUD required needs assessment and gaps analysis and Allocation Plan including consultation with homeless shelter and services providers
- Financial Management – Facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Tenant-Based Rental Assistance Program (TBRA) – Staff will continue to accept, review and process application submitted under the TBRA Program. This program will assist qualified low-income households with rental assistance for one (1) year and security deposit
- Staff will be accepting applications for the City's HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Staff will continue to review certified payrolls for the CDBG projects that invoke the Davis-Bacon Act
- Staff conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Enter all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)
- Staff will participate in HUD training webinars

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held four New Hire Orientations.
- Held Civil Service Lateral and Entrance Exams for the Police Department.
- Held Promotional Exams for the Fire Department.
- The 3 percent COLA was effective October 1st , additionally, the City concluded an external market compensation study which resulted in further pay adjustments for the majority of civilian positions. The study recommended changes in the existing pay ranges that resulted in additional adjustments to ensure employees maintain comparative pay positions in the new pay range. These changes were made effective October 8th .
- Hosted and coordinated a day-long experience about City operations for the Galveston Regional Chamber of Commerce “Leadership Galveston Program:”
- Hosted the Galveston Health Board Meeting.
- Outreach to all Employees on the City’s Health Plan to complete an annual Health Risk Assessment (HRA) as part of the Plan’s Wellness Program.
- Continual involvement in processing employee new hires, promotions, salary changes, civil service activity, and unemployment hearings.
- Continued support of City Departments in filling job vacancies.



UPCOMING PROJECTS

- Hold Civil Service Lateral and Entrance Exams for the Police Department.
- Hold annual Open Enrollment for all City Employees with partner Blue Cross Blue Shield of Texas
- Coordinate the City’s participation in the ABC 13 42nd Annual “Share Your Holidays” food drive benefiting the Houston and Galveston County Food Banks.
- Hold Civil Service Commission- Fire Department Appeal Hearing.
- Host Virtual Health Benefits Plan Board Meetings (at least 2).
- New Hire Orientation (at least 4).
- Continue support of City Departments in filling job vacancies.

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
- Blacklisting twenty-three (23) addresses/domains related to phishing or spam.
- Responded to one (1) public information requests.
- Tier 1 support completed 229 calls for service.
- Generated nine (9) custom reports for various departments
- Deployed 19 replacement units as part of the annual equipment refresh program
- Completed a special project on the inspection of police fleet to identify and resolve, where possible, issues with equipment in the vehicles.
- Deployed equipment for GPD patrol renovation project
- Completed SCADA project



UPCOMING PROJECTS

- Project activities on Phase I of the ERP system replacement project.
- Project efforts on the IT service desk replacement software solution.
- Project activities on the drainage assessment project and rate fee project.
- Project efforts for phase 2 of the 0365 migration project.
- Continue project activities on the Accela software system changes project.
- Project activities on the Laserfiche software system changes project.
- Project activities and make system configuration changes and testing and complete testing to accommodate 9/80 work schedules.
- Project activities on the VUEWorks software system upgrade project.
- Project activities on the needs assessment and subsequent upgrade to the audio system in RM 204.
- Project activities on the citywide security camera needs assessment and update project.
- Project initiatives to replace secure 32 with Intellectcheck.
- Complete Fire Department FRMS software implementation project
- Complete Police fleet overhaul and inspection.
- Complete equipment refresh project (54 of 77 units completed)
- Complete liquidation of surplus assets

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Completed thirteen (13) GIS map and data requests consisting of twenty (24) items:
- Fulfilled request for Maps Public Works Department.
- Updated sanitary sewer overflows layer with September's overflows
- Updated officer field in City Marshal Districts layer
- Street map for tracking Palm Tree Fires
- Number of short term rentals by area
- Street map Ferry Rd to 10th Street
- Updated costs on City Force Streets and created table of linear feet and costs of paved streets from 2017-2022 by council district
- Updated Beach Access Locations for Sandhill
- Sanitary Sewer Line Assessment - Added 586 records received from the field
- PW Utility Network - Created data assessment cleanup projects for PW staff to clean the GIS data.
- SL-RAT Work Areas - Added Status and Status date. Republished service.
- Accela Parcel Centroids - Fixed parcels in accela, so building permits script would run correctly.
- Completed four (4) City Wide and GIS Users GIS Support requests of twenty-six (26) items:
- Created six (6) user accounts for ArcGIS online
- VueWorks - Multiple issues with testing work orders in VW and syncing data to GIS servers in preparation for VW upgrade and GIS Utility upgrade.
- Terminated Employees - Removed fifteen (15) terminated employees as users from GIS Portal, ArcGIS Online and GIS databases.
- Responded to one (1) Public Information Requests.
- Public Utilities ArcGIS Utility Network: Work for contractor to prepare for migration to the ESRI utility network
- Received Data Analysis and reviewed. Preparing applications for PW staff to correct error in the data.
- Began Data Scrub Effort



UPCOMING PROJECTS

- Continued development of the City Staff GIS training program
- Public Utilities data scrub and migration to the Utility Network Data Model
- Create project plan for ArcGIS upgrade
- Migration from ArcGIS Collector and Explorer to ArcGIS Field Maps (December 2022 or beyond).

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- [Fixed route ridership: 13,926](#)
- [Seawall route: 1,620](#)
- [Streetcar: 611](#)
- [Monthly expenses: \\$360,191.81](#)
- [Island Transit Monthly Report](#)



UPCOMING PROJECTS

- **Continue operations**

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Continue to Assist Citizens in Locating Family Plots at All City Owned Cemeteries
- Continue to clean graffiti in parks and playgrounds
- Continued marking all baseball and softball fields daily for league play.
- Continuing to line and set-up Burnet Field for Youth Football
- Installing Palm Trees and additional irrigation on the south side of Menard Park
- Broke up concrete from old tennis court at 83rd Street to begin expansion of Hooper field
- Trimmed trees on 25th Street in preparation for Christmas lighting



UPCOMING PROJECTS

- Renovating Hooper Field (fencing, bleaches and lighting)
- Run electrical and up lighting to palm trees at Menard Park for Holiday season.
- Setting up large outdoor Christmas trees at City Hall and the Historic Water and Electric Light Community Center
- Begin trimming all palm trees on parks and roadways.
- Water fountain restoration project at Kempner Park
- Design Stages of Sandhill Crane Soccer Complex
- Design Stages of Jones Park Renovation
- Improve litter control on main thoroughfares
- IDC Parks Package 3 and 4 Projects
- Install storage area at Crockett Park
- Resurfacing of tennis courts at Menard, Lasker, and Lindale Parks

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

- McGuire-Dent Membership Totals:
 - o Adults: 2377
 - o Seniors: 1009
 - o Youth: 745
 - o Military: 306
 - o Daily Pass (Adults & Seniors): 94
 - o City Employee Passes: 57
- Wright Cuney Membership Totals:
 - o Adults: 543
 - o Seniors: 111
 - o Youth: 587
- Held Community Meetings: Parks & Recreation Advisory Board, Better Parks for Galveston, Families, Children & Youth Board, Cultural Arts Commission, Tree Committee and Galveston Ukulele Society.
- After School Youth Programs & began planning for additional Adult and Senior Programs
- Began Adult Arts & Crafts Classes
- Began hosting Dancercise and Breathing Program for Seniors
- Completed hosting the Christina Sullivan Foundation and “Camp Possibilities” Bocce Ball
- Staff attended the Texas Amateur Athletics Federation Meeting at Wright Cuney
- Hosted Houston Sabercats “Give Rugby a TRY” at Sandhill Crane Soccer Complex October 22
- Participated in the Moody Gardens Health & Wellness Fair for Employees
- Met with architect and Purchasing regarding the design of both Recreation Center lobbies
- Began finalizing the Cultural Arts Master Plan with contractor and Steering Committee
- Held Shield Park Turtle Unveiling with Better Parks for Galveston and announced Mr. David O’Neal as the 2023 honoree.
- Continued to work on improvements to policies, procedures, facility documentation, waivers, etc.



UPCOMING PROJECTS

- Hiring Daytime Yoga & Zumba Instructor
- Establishing additional Senior Programming during the Daytime
- Continue to Review & Update Programs, Policies, and Procedures
- Staff Training including CPR, Front Desk, Cash Handling and Child Abuse Recognition
- CDBG-Cares Act Projects including Renovation of Front Desk and Lobbies at McGuire-Dent and Wright Cuney Recreation Center

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Offered 53 water fitness classes in the month of October
- Sold 120 tickets to our 2nd Annual Pumpkin Plunge
- Pumpkin plunge was a success with games, over 140 pumpkins and activities
- Last weekend opened 10/9/22
- Pool closed for season 10/28/22
- Ball high baseball came to swim on Wednesdays
- Moody Gardens Health Fair 10/19/22
- 2 Scuba Rentals
- Current Memberships: Adult – 314, Child – 105, Senior – 180, Military – 34
- Average Daily Attendance for month: 108
- Pocket Park 1
- Closed end of September due to Beach Re-construction at Dellanera RV Park
- Daily Beach Transactions: 0
- Season Passes Sold: 1
- Total Revenue: \$50



UPCOMING PROJECTS

- Plan for upcoming events department wide
- Overhaul and update acid room
- Deck cover for party deck

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Hosted three Pre-Development Meetings
- Held training sessions for the newly appointed Landmark and Planning Commissioners
- Daniel Lunsford and Pete Milburn attended the Texas Chapter of the American Planning Association annual conference
- Catherine Gorman attended a webinar hosted by the National Park Service regarding Historic Masonry Façade Repairs
- Landmark Commission:
 - 22LC-045 1405 24th Certificate of Appropriateness for a rear addition
 - 22LC-046 1317 25th Certificate of Appropriateness for Roof, Windows, Doors, Siding, Porch/Landing/Stairs
 - 22LC-047 3827 Ave L Galveston Landmark Designation
 - 22LC-048 1015 Ave I Certificate of Appropriateness for Front Staircase and Front Doors
 - 22LC-049 1509 Ave C Certificate of Appropriateness for Handrail on Front Porch
 - 22LC-050 3128 Ave L Landmark Designation
- Planning Commission:
 - 22P-073 3827 Ave L Galveston Landmark Designation
 - 22P-074 19211 Shores Beachfront Permit for House and Deck Addition
 - 22P-075 3307 Ave M Replat of 2 Lots into 2 Lots
 - 22P-076 3707 El Lago Replat of 3 Lots into 4 Lots
 - 22P-077 33 Grand Beach Beachfront Permit for New House
 - 22P-078 11367 Beachside Beachfront Permit for New House
 - 22P-079 3128 Ave L Landmark Designation
- Zoning Board of Adjustment:
 - 22Z-010 11206 Schwartz Front yard special exception from 20 feet to 19.2 feet
- Beachfront Construction/Dune Protection Permits:
 - 22BF-115 18502 De Vaca Beachhouse addition w fibercrete
 - 22BF-116 11714 Beachside New beachhouse
 - 22BF-117 23126 Buena Cargo-lift
 - 22BF-118 18914 De Vaca New house
 - 22BF-119 21211 Gulf New deck and driveway
 - 22BF-120 4126 Third New beachhouse
 - 22BF-121 21330 Scissor Tail New beachhouse
- Planning Administration:
 - 22LTU-018 2627 Ave L License to Use for Canopy
 - 22LTU-017 2214 Ave B License to Use for Dumpster in Downtown Alley
 - 22PLAT-00046 3517 Avenue H Replat to Divide One Lot into Two Lots

- 22PLAT-00047 2415 103rd Replat front lot line to 20'
- 22PLAT-00048 2613 Ave L Replat 2 into 2 (resolve building encroachment)
- 22PLM-00137 1110 23rd Concession - Bagels
- 22PLM-00138 1128 Seawall Temporary Parking Lot
- 22PLM-00139 3433 Cove View Zoning Letter Type A
- 22PLM-00140 21510 FM 3005 Temporary concession application
- CZC2022-19 210 22nd Certificate of Zoning Compliance

POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- Calls for service – 5605
 - Police Reports generated – 736
 - Arrests – 431
 - Impaired Driving Arrests – 55
-
- This month began with a great start with National Night Out in 2022 we had 21 established neighborhoods participate in National Night Out. It was a great evening of fellowship and communication with our residents.
 - GPD Blue Santa has been in full effect with registration for our great program. Thus far we have 182 families signed up for the program. Donor letters have been sent to every isle business
 - Special Operations attended and assisted with fun and fellowship at Trinity Episcopal Schools Annual Carnival. The children enjoyed variations of blow-up activities as well as a petting zoo.
 - Successfully coordinated law enforcement efforts for the Ladies Tri Run, Galveston Island Brewery Run, Oktoberfest, Bike Around the Bay, Toughest 10K, and Galveston Daily News Run.
 - This year's Annual Galveston Urban Ministries Gala was hosted at the Garten Verein. The program's Executive Director, Josh Dorell, requested Galveston Police Department provide the welcome and prayer.
 - Hosted the annual Moms, Minis, and Mimosas alongside the GPD Blue Santa Board.
 - The police department hosted a Basic Peace Officer Motorcycle Operator Course.
 - The police department collaborated with the U.S. Department of Justice to host a Strengthening Police & Community Partnerships Event was held on October 1st at Ball High School.
 - Regular meetings continued for the upcoming Multi-Disciplinary Response Team (MDRT) which has been named the Galveston COAST team. COAST stands for Compassionate Open Access to Services & Treatment. The team will involve Galveston Police Department, Galveston Fire Department, the Gulf Coast Center, and St. Joseph's. Initial start with the Call Center (Dispatch) began on October 1st. Full team deployment will occur on January 2nd, 2023. Officers L. Beaumont and J. Owens have been selected for this assignment.



PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- Recycling Division processed 102.86 tons of recyclable materials. Including 48.72 tons of paper, cardboard, and plastic, 24.25 tons of glass, 16.90 tons of mixed metals, and 14 tons of processed tires.
- Recycling Division received \$7,358.08 in commodity rebate sales for the month of October 2022.
- The Recycling Center had 19,001 visitors to the Recycling Center for processing this month, which saved 726.71 yards of space at the land-fill, and \$2,906.84 in Diversion Savings to our community members.
- Recycling Division completed recycling support projects for both Shriners Hospital and The Rosenberg Library.
- In addition, the Recycling Division completed our weekly pick-up services for all City Divisions as well as GISD Schools, Galveston College, and Admin.
- Recycling Division also provided curb-side services for 198 residents.
- The cardboard market took a huge dive in September of 2022, which has affected our October rebate total. We are hoping to see an improvement in the cardboard market in the coming months, however, November and December could very well be affected as well.



VIEW REPORTS

[Click here to view the monthly report](#)

MUNICIPAL SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Installed 33 water taps and 32 sewer taps
- Repaired 62 distribution system leaks, investigated 15 property owner leaks, and responded to 22 low water pressure complaints.
- Proactively exercised 232 distribution valves.
- Line cleaning crews have cleaned 19,593 feet of collection system sewer main; removing 60,760 pounds of debris.
- SL-RAT crew have inspected 83 manholes and surveyed 21,000 feet of sanitary sewer lines.
- Hydrant crew has inspected and repaired 233 hydrants.
- Sanitary Sewer Smoke testing commenced in Point West, Playa San Luis and Laguna San Luis uncovering 50 broken cleanouts now scheduled for repair.
- Rebuilt 39 manholes using trenchless technology.
- Raised and sealed 150 manholes using Super Covers



UPCOMING PROJECTS

- Hydrant crew will be assessing and repairing/replacing hydrants in the Terramar and Isla del Sol Neighborhoods.
- Line-cleaning and CCTV crew begin proactive measures near the airport.
- Trunk line cleaning crew will begin proactively cleaning the 20th street line and Harborside line.
- SL-RAT crew will continue to survey the Lasker Park neighborhood.
- The valve exercising crew will begin proactive measures in the Fish Village Neighborhood.
- Sanitary Sewer line smoke testing will continue in Terramar, Isla Del Sol and Sea Isle.



VIEW REPORTS

[Click here to view the monthly report for Municipal Utilities](#)

STREETS & DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- Installed 5 culverts.
- Paved 39th from Q to R.
- Milled Pine from Jones to Stewart.
- Mowed 21,500 liner feet.
- Crews have cleaned 11,200 feet of storm drains and inlets.
- Crews repaired 2 bridge blocks.
- Pro Patch truck completed 68 potholes.
- Utility cut crews completed 22 utility cuts.
- IDC crew completed 2 jobs.
- Crack sealing crew did 1,500 of sealing.
- Alley crew regraded 4 alleys for 1440 liner feet.
- Street sweepers coved over 30 miles of sweeping.



UPCOMING PROJECTS

- Mill and Overlay crew will be very busy. The division will be milling and overlaying both Tree Streets and Bay Harbor this month.
- Clean and Televis 43rd drainage mains from Broadway to seawall
- Continue to work on getting catch up with culverts
- Continue working on the K main line
- Repair manhole covers
- Upgrade manhole covers on K from 46th to 51th
- Start back ditch cutting

TRAFFIC



LAST MONTH'S ACCOMPLISHMENTS

- Continuance of Pirates Beach Sign and Sand Fencing Project
- Completed Bike Lanes and striping on 53rd Street (Broadway to Seawall), as well as Stewart from 81st to 7 Mile road and continued painting red curbs for no parking at intersections
- Worked 13 special events and began removal/repair/replacement of Illuminated Street ID sign on Broadway.



UPCOMING PROJECTS

- Completion of Pirates Beach Sign and Sand Fencing Project anticipated
- Continuance of painting red curbs for No Parking at Intersections, Street ID Signs and Stop Bars
- Continuance of Illuminated Street ID signs on Broadway
- Begin repair/replacement of Street lights at signalized intersections

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Sanitation crews completed 806 total requests for service.
- Sanitation crews made 440 trips to the Transfer Station.
- Deposited 2,130.15 tons (4696176.8779 lbs) of trash/garbage at the Transfer Station.



UPCOMING PROJECTS

- Continue operations



VIEW REPORTS

[Click here to view the monthly report](#)

SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- **Airport Advisory Committee Meeting:** The Airport Advisory Committee met at noon on October 11, 2022, for their regularly scheduled meeting. The Committee discussed FBO handling fees, the FY 2023 airport budget, and rehabilitation projects on Runway 18/34, the South Apron, and South Ramp. The Committee also received the monthly fuel, operations, and budget reports and feedback on the Moody Gardens Air, Boat, and Car Show.
- **TxDOT Project 2312GLVST:** This \$200,000 project is for engineering and design services for Runway Safety Area Improvements for Runway 14. The Request for Qualifications 23-01 for this project was published on October 11, and the pre-bid meeting was on October 26, 2022.
- **Leadership Galveston:** On October 21, the Leadership Galveston attendees toured the airport to learn more about the Scholes International Airport, its history, budget, economic impact, how it operates within the City of Galveston, and a tour of a Sikorsky S-92 helicopter.



VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)

SCHOLES AIRPORT



UPCOMING PROJECTS

- **TxDOT Project 2112GALVN:** The spall and joint seal repair work on Runway 18/36 remain on schedule with an early November completed date.
- **TxDOT Project 2012 GLVST:** On November 9, we will perform the one-year warranty inspection to ensure the asphalt sections of Runway 14/32 and spall repairs to the North Apron to inspect for any deficiencies that need correcting under warranty.
- **Galveston University:** On November 9, attendees will receive an overview of the airport operations and get a chance to tour the airport.
- **TxDOT Project 2312GLVST:** The RFQ for engineering and design services for Runway Safety Area Improvements for Runway 14 is November 16, 2022. We anticipate seeking Council approval in January 2023.
- **TxDOT Project 2212GALVN:** This \$2,389,200 project is to rehabilitate the South Apron and the South Ramp. This project is scheduled to start on November 21, 2022, and should take approximately five months.